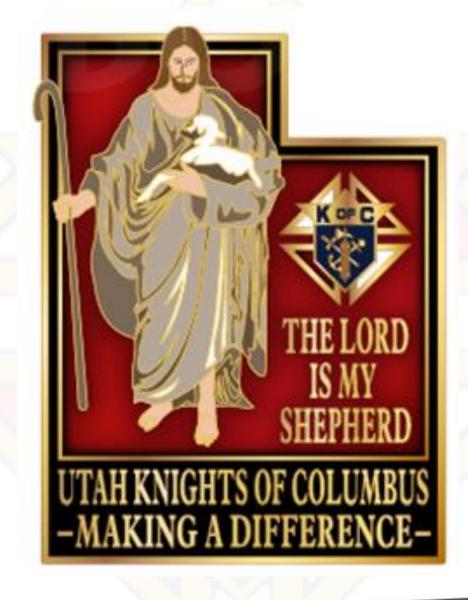


Saint Thomas More Parish Council 11479 in District #3 Cottonwood Heights, Utah

16 July 2022











7:30 AM - Breakfast (starts)

8:10 AM - Rosary

8:30 AM – Call Meeting to Order, General

9:40 AM – Council Officer Responsibilities

Breakout Sessions (3 @ 35 minutes)

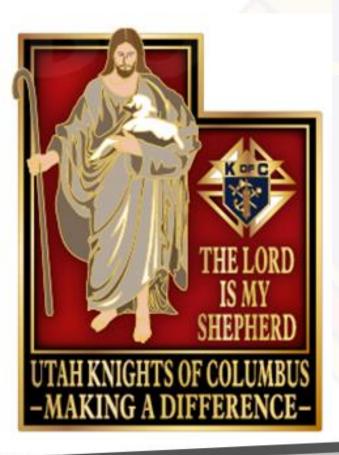
12:35 PM – Closing Remarks

12:50 PM - Lunch

1:30 PM - Ceremonial







8:10 AM - Rosary

8:30 AM - Call to Order.



- Warden's Report on Membership Cards.
- Opening Prayer.
- Pledge of Allegiance.
- Roll Call of Officers
 - Delegate Milage Reimbursement
 - DO NOT SEAL THE ENVELOPES!



Utah State Council 2022-2023 Organizational Meeting Opening Prayer

PATRIS CORDE PRAYER

Hail, Guardian of the Redeemer,
Spouse of the Blessed Virgin Mary.
To you God entrusted his only Son;
in you Mary placed her trust;
with you Christ became man.
Blessed Joseph, to us too,
show yourself a father
and guide us in the path of life.
Obtain for us grace, mercy and courage,
and defend us from every evil. Amen.



Pledge of Allegiance.

Roll Call of Officers

- Delegate Milage Reimbursement
 - DO NOT SEAL THE ENVELOPES!



- Opening Remarks
 - State Chaplain Father Erik John Richtsteig
 - State Deputy Bill Kelly
 - State Secretary Ryan Graveley
 - State Treasurer Frank Carmona
 - State Advocate Alex Tarazon
 - Sate Warden Stephen Gerichs
 - Immediate PSD Nick Nielson





Supreme Knight Guidance

Leaders Practice Knightly Virtues:

Humility, Integrity, Courage, Unity, Foresight

"Be Knights of the Eucharist"

"Promote Aid & Support After Pregnancy Program"

"Invite Men to Join versus Recruiting"

"Focus on Growth versus Membership"

"Offer Every Man the Opportunity to Join"

"Do not give up the Summer"





Supreme Knight Guidance

- Growth imperative to retain relevance.
- Challenge: "Grow at least 1 member/council"
- Pastor involvement Evangelize/Prayer
- Encourage use "Into the Breach Videos"
- Promote "Open" Benefit Nights
- Promote online membership & degrees



State Deputy Intent

Theme - "Make a Difference"

Logo/Pin - "The Lord is my Shepherd"

Long Range Planning (lock 3, plan 12)

Increased District Deputies, Program Director involvement in State Team

Provide Districts and Councils mentoring and resources to succeed in Growth and Programs.



- Opening Remarks
 - State Secretary Ryan Graveley
 - State Treasurer Frank Carmona
 - State Advocate Alex Tarazon
 - Sate Warden Stephen Gerichs
 - Immediate PSD Nick Nielson



COUNCIL EIN/990N Filing





UTAH EIN Information

Missing EINs

Councils Assemblies

2611 1144

7401 1570

8350 2636

8606

10304

12959

13646



^{* -} Does not include Inactive councils 11812, 15741,16006



ACQUIRE COUNCIL EIN

- Acquire EIN from IRS at:

https://sa.www4.irs.gov/modiein/individual/index.jsp

- Begin application,
- Select view additional types
- Select view additional Types including tax exempt & Government Orgs.
- Select Other non-profit/tax exempt organizations
- Next page select continue
- Select banking purposes
- Select individual
- Input responsible individual (FS/GK) and SSN, check "I am a responsible and duly authorized member or Officer having knowledge of this organizations affairs."
- Input council mailing address and phone number (normally FS). Enter FS Name, Click No on alternate address.
- Mailing Address of Non-profit organization Enter "PO Box 123 New Haven Connecticut 06510, Select United States
- Legal Name: example: Father McGivney Council 12345; Trade Name: Knights of Columbus 12345; County: Your County; State: UT; State/Territory Where Located: Connecticut; Start Date: pull from Council Administration Date of Institution.
- Tell Us about nonprofit status Select "No" for five questions,
- What does your organization do Select 'Other",
- Choose one of the following Select "Other" and Enter Fraternal Benefits Society,
- Select Receive Letter on Line.
- In five minutes or less you will receive your EIN number, **IMMEDIATELY** print off or save as PDF File.
- Email the letter to tax.ein@kofc.org





Register EIN With Supreme

Submit Master List Form with IRS letter.

Form on: Utahknights.org



KNIGHTS OF COLUMBUS

MAKING A DIFFERENCE FOR LIFE

ADD TO MASTER LIST FORM – NO SIGNATURE

** PLEASE PRINT - EMAIL OR MAIL - MUST INCLUDE COPY

Office of the Supreme Advocate PO Box 1670 New Haven, CT 06507-9982

Re: Authorization to Apply for Federal Income Tax Exemption Under Sec



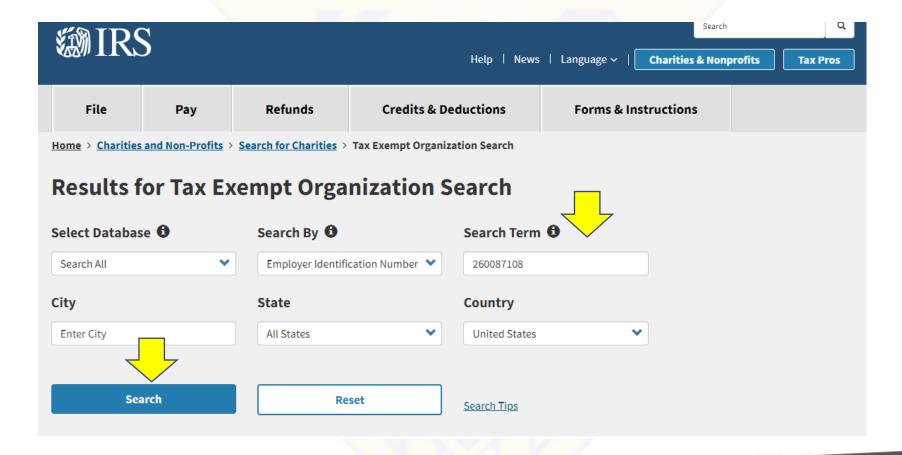
Identifying Last Time Council Filed 990-N

- Need Council EIN
- Go to: https://apps.irs.gov/app/eos
- Enter EIN in "Search Term" Box.
- The system will find your record.
- Click on Knights of Columbus
- The history of your council's EIN filing is displayed.

Note: Your Council must file 990-N postcard every year. Failure to file will result in loss of EIN and potential fine (\$600) from IRS.



Identifying Council EIN Filing Status





Filing Your Councils 990N

- Go to: https://www.irs.gov/charities-non-profits/annual-electronic-filing-requirement-for-small-exempt-organizations-form-990-n-e-postcard
- Click on Submit Form 990-N (e-Postcard)
- If you have a Log In, enter user name and password; Click Forgot Username, if you forgot
- If you previously have not filed with your EIN select Create Account (Detailed instructions will be uploaded to UtahKnights.org)
- History of account login is displayed; Select Continue
- Click on Manage Form 990-N Submissions
- Click on Create New Filing
- Select EIN, then select Continue
- Answer Questions; Out of Business No, Receipts less than \$50K Yes, Then Continue
- Skip Additional DBA names, Country US, Enter council address info, Principle Officer Type –
 Person, Enter person name (normally FS) and address then Save Filing, Followed by Submit
 Filing. Save electronic filing by printing to PDF.



IRS EIN Filing



Sign Up

Don't have an account? Create one now.

CREATE ACCOUNT >

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Already have a username? Welcome back!

Username

LOG IN >

Forgot Username

PTIN and FIRE users need a separate account in this system





IRS EIN Filing

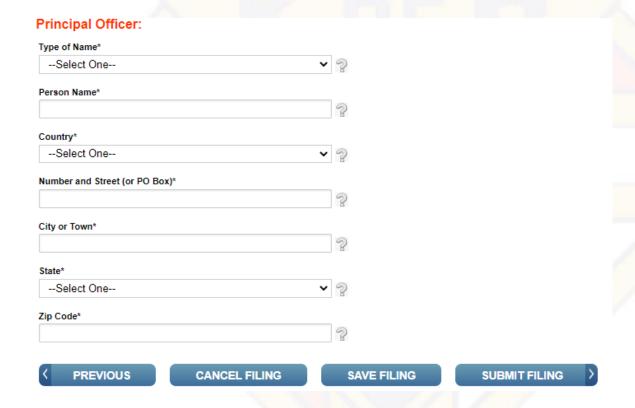
Answer No, and Yes, the click "Continue

Electronic Notice-Form 330-N (e-Fostca	iu)
Organization Information	
For the tax year ending	
December 31, 2020	
Has your organization terminated or gone out of business	?
Select One ✓ 🌍	
Are your gross receipts normally \$50,000 or less?	
Select One	
Organization's legal name -Line 1	
KNIGHTS OF COLUMBUS	2
Organization's legal name -Line 2	
	3
Employer Identification Number (EIN)	
810798497	
PREVIOUS CANCEL FILING	CONTINUE >



IRS EIN Filing

Ignore DBA Information, Enter Organizational and Principle Officer and click submit





Safe Environment Requirements

- Supreme Training: Council Grand Knights (GK), Program Directors (PD), Community Directors (CD) & Family Directors (FD).
- Supreme Background Checks: Council Community Directors & Family Directors.
- Diocese Training & Background checks: Any Knight who actively participates in Diocese, Church, School or KofC activity.
- Mandatory Reporting: Any suspicious or suspect activity.



Safe Environment Process

- Acquire commitment from GK, PD, CD and FD to complete the SE training prior to submitting Officers Report and Personnel Services Report.
- Submit Elected Officers and Service Program Directors
 Report online within Supreme directed timelines. Ensure
 appointees have valid email address in member file.
- Ensure at a minimum service report contains PD, CD, FD and retention chair otherwise Supreme will reject.
- Supreme sends appointees login and password set up info, e.g. "123456kelly"; Provides key ?s to reset Password.
- Appointees respond to emails from Supreme or Presidium for Background check initiation. Check junk mail.



Safe Environment Supreme Training

- Knights training can be completed online using Paesidium or via workbook self-study guides. www.kofc.org/safe
- https://armatus2.praesidiuminc.com/armatusUser/login
- Login Problems Call: 203-800-4940 or email at: support@PraesidiumInc.com
- Complete Training under the officer tab **not** member at large tab if in an appointed position.
- Three modules: Meet Sam, Policies KofC, Duty to report.
- Appointees must complete training within specified time or they are removed from the system. GK/FS must then resubmit the Service Program Report for reappointment.
- Good for 3 years.





Safe Environment Diocese Training

- Salt Lake City Diocese website
 - https://www.dioslc.org/offices/officeof-safe-environment
 - Click on "Adult Certification: Child & Youth Protection Training"
 - https://saltlakecity.cmgconnect.org/
- Good for 3 years





Positions Requiring Training

State Deputy

State Advocate

State Youth Director

Grand Knights (every council)

Program Directors (every council)

Community Directors (every council)

Family Directors (every council)



Positions Requiring Background Check

State Youth Director
Family Directors (every council)
Community Directors (every council)

NOTE: The Diocese will accept a Knights background check but not the Knights Training. Must complete both the Diocese Training **and** the Knights Training.



- Opening Remarks
 - Sate Warden Stephen Gerichs
 - Immediate PSD Nick Nielson



- Accepting Payments online/mobile
 - Cognito Forms/Stripe
 - Square, PayPal,
 - Venmo
- Online Forms (Cognito/Google)
 - Great tool for collecting hours
- PDF Tools
 - PDF scanner (phone), Combine, etc.





- Council Websites
- Council Facebook pages
- Google resources: Drive, Forms, etc.
- Virtual Meetings: GoTo, Zoom, etc.
- Online Membership general how to info (Sign up, transfer process, online ceremonials, etc.)



- UtahKnights.org (our state website)
 - "Sliders" and Events
 - Resources: Council Health Status
 - Resources: Members Only
 - Utah1882
 - Calendar





- KofC.org (Supreme Website)
- "For Members"
 - Forms, Ceremonials, Training, etc.
- Officers Online (sign in)
 - Prospect Tab (Online members)
 - Candidate Tab (electronic Form 100)
- Member Management/Billing
 - Council Administration
 - Print Center-MM





IPSD Nick Nielson

Email: jnick.nielson@gmail.com

Or: ipsd@utahknights.org

Phone: **801-618-6595**



- Opening Remarks
 - Program Director Bill McCauley, FMFD
 - Faith Director Jerry Hanten, PSD
 - Community Director Doug Shane, PSD
 - Family Director Bill McCauley, FMFD
 - Life Director Patrick Schmitt
 - Utah District Master Dick Hall





William T. McCauley

Program Director





Faith in Action

- The Faith in Action model recognizes the changing needs of men in the twenty-first century
- The four program categories are Faith, Family,
 Community, and Life and represent our main priorities as an Order.
- This model by no means seeks to eliminate the need for Knights to serve youth or foster fraternity; rather, it seeks to expand on these in a more holistic way.



Faith in Action and Evangelization

Good Programs >>>> Engagement & Evangelization

Engagement >>>> Satisfaction

Satisfaction >>>> Retention and Growth

Growth >>>> Increased Evangelization



Faith in Action Program Directors

Program Director - Bill McCauley

williammccauley@comcast.net

- Faith Director Jerry Hanten, PSD
- Family Director Bill McCauley
- Community Director Doug Shane, PSD
- Life Director Pat Schmitt
- Youth Stephen Gerichs
- Membership Frank Carmona, FMFD

jerry.hanten72@gmail.com williammccauley@comcast.net

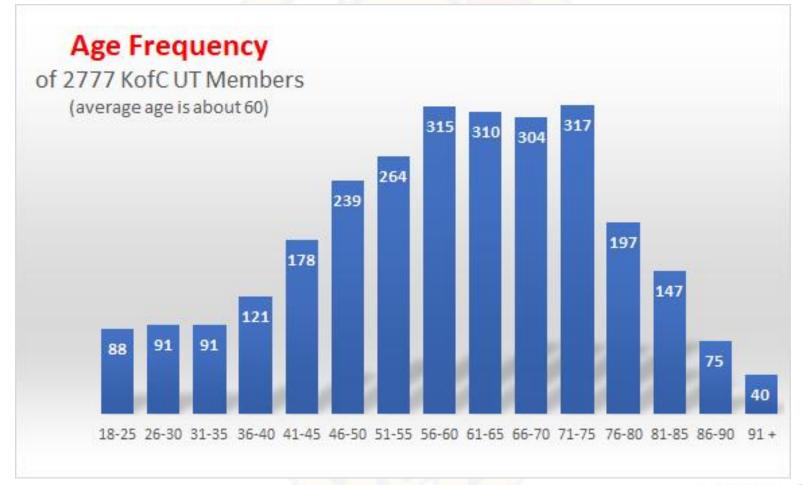
zetakappa288@msn.com

patrick@psdesignerinc.com

stephen36@q.com

fcarmona3169@gmail.com







Catholic Demographic Trends

Baptisms down 41.5% since 2000.

2/5 of those Baptized are not Confirmed.

85% stop practicing by age 21.

Most made their decision by age 13.

Catholic marriages down 55% since 1990.



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 - Program Director Bill McCauley, FMFD
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 - Family Director Bill McCauley, FMFD
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 - Utah District Master Dick Hall





Faith

- Carmelites
- Carmelite Fair
- Carmelite Car
- Vocations
- RSVP
- McGivney Guild
- Silver Rose

- Pilgrim Icon (Saint Joseph)
- Marian Festivals
- Building Domestic Church
- Spiritual Reflection
- Retreat
- Holy Hour/Eucharistic Procession
- Rosary





Support of Carmelites

- General Support George Jockisch (Repairs and grounds needs)
- Carmelite Fair -
- Carmelite Car Mike Griffin

Support of Clergy

- Vocations ** (Promoting the need for religious men and women)
- RSVP John Valdez ** (Refund Support Vocations Program via financial and moral support and prayers)
- McGivney Guild Chuck Dover





Faith in Community

- Icon Greg Keller (Prayer services centered around Pilgrim Icon)
- Silver Rose Peter Abercrombie (Unifying pilgrimage from Canada through US and Mexico honoring Our Lady of Guadalupe)
- Marian Festivals ** (Guadalupe in Dec./Mary in May)
- Building Domestic Church ** (Faith in action starts with family-Kiosk with educational materials for hand outs)
- Spiritual Reflection ** (Day long event centered on reflection/retreat)
- Retreat Frank Lesar
- Holy Hour/Eucharistic Processions ** (Based around exposition and benediction of the Blessed Sacrament)
- Rosary John Valdez (In Church/Council meetings/Lenten/Advent)



Faith Activities

Adorations to Blessed Sacrament

Holy Hour

Christopher, Culture of Life, Vocations Contributions

Honor Guard

Catholic Schools/Seminaries donations

SPT to Knights, families, parishioners

CCD, Religious Ed, Vocations

Pilgrim Icon (Saint Joseph)

Music Ministry

Christmas Lights

Church Sanitization

Parish Council

Church Facilities Maintenance/Support

Prayer and Bible Studies Support

Coffee and Donuts

Rosary Program

Deacon/Sub-Deacon

RSVP Seminarian Support

Diocese Development Drive

Sacramental Gifts

Donating rosaries, prayer cards to Parish groups

Special Masses/Adorations

Eucharistic Ministry, Ushering, Choir, Lecturer SPT Spiritual Reflection, Holy Hours

Father McGivney Beatification Participation

Stations of the Cross

Fish Fry/Lenten Dinner Support

Into the Breach





Community

Our first principle is Charity, at home with our families or in our communities.

- Coats for Kids Bob Masse, PSD
- Public Relations Andy Airiess, PSD
- Fisher House Ray Bachiller
- Scholarship Chuck Dover, PSD, FVSM
- Veterans Affairs Joe Bouley
- MS Walk Tim Lozano
- Helping Hands TBD
 - Leave no Neighbor Behind, Disaster Preparedness & Food for Families



Community Activities

Bingo

Blood Drive Program

Book Sales

Carmelites Support

CCW Assistance

Detention Center Visits

Habitat for Humanity

Health/Senior Care Center

Helping Hands

Catholic Community Service

Physically/Intellectual Disabilities

TIPS TRNG/Food Handlers Class

- Parish evacuation/contingency plans
- Global Wheelchair mission
- Disaster Preparedness/Relief
- Hospitals/Health Organizations/Red Cross, hospice
- Veterans Support, VA, APSC, Fisher House





Community Youth Activities

Scholarships/Education

Basketball Free Throw Championship

Boy/Girl Scouts Cub/Brownies

Catholic Citizenship Essay

Children's Christmas Party

Coats for Kids

Easter Egg Hunt

Essay Contest

Poster Contests

Youth Group

School Board

Science Fair

Soccer Challenge

Teen Mass

Tutoring/Counseling

Volunteer School hours

Youth Welfare/Service

Youth Groups

Athletics; coaching/supporting youth sports programs





Family Activities

- Bingo
- Consecration to the Holy Family
- Council Christmas Party
- Family Formation programs
- Family of the Month Submissions
- Family Fully Alive
- Family Prayer Night
- Family Week
- Fish fries

Food Collections/Donations

Food for Families

Good Friday Family Promotion

Keep Christ in Christmas Programs

Mass for Deceased

Parish Picnic

Perpetual Memorial Fund

Social Activities

Soup Kitchen

Utah Food Bank Support





Life Activities

Aid and Support After Pregnancy (ASAP)
 Novena for Life

Pregnancy Resource Center Support
 Blood Drives

Baby Bottle Campaign Prolife Program

Rosaries for Life Ultrasound Contributions

Life Chain
 Silver Rose

Marches for Life Special Olympics

Masses for people with special needs

Christian Refugee Support, i.e. Navajo Nation



Utah District Master

- Richard "Dick" Hall
- Wife Jane

- 801-891**-**9792
- utahdistmaster@gmail.com





- Opening Remarks
 - Program Director Bill McCauley, FMFD
 - Faith Director Jerry Hanten, PSD
 - Community Director Doug Shane, PSD
 - Family Director Bill McCauley, FMFD
 - Life Director Patrick Schmitt
 - Utah District Master Dick Hall

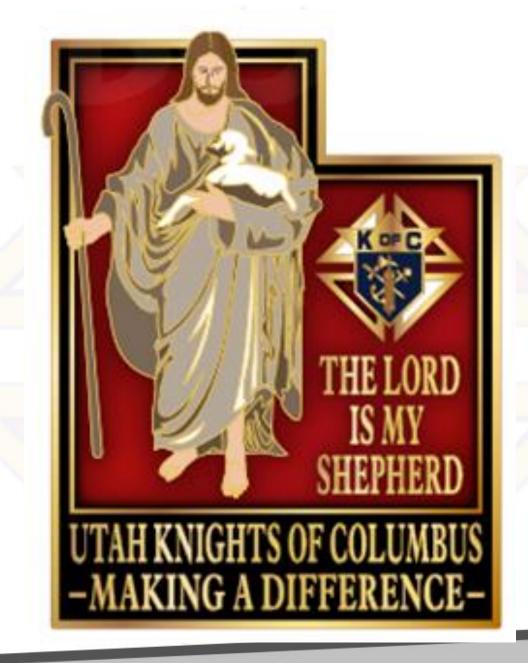




Next Fourth Degree Exemplification

- Saturday, August 27, 2022
 - Hosted by Assembly 2577
 - Here at Saint Thomas More Parish
 - 2:00 PM Check-in (registration)
 - 2:30 PM Ceremonial
 - 5:00 PM Mass
 - No Social, No Banquet, No Dinner
 - Attire: dark suit, white shirt, tie.









Utah Knights of Columbus
Organizational (Kick-Off) Meeting

5 Minutes

We will resume in 5 minutes.





Utah Knights of Columbus
Organizational (Kick-Off) Meeting

4 Minutes

We will resume in 4 minutes.





Utah Knights of Columbus
Organizational (Kick-Off) Meeting

3 Minutes

We will resume in 3 minutes.





Utah Knights of Columbus
Organizational (Kick-Off) Meeting

2 Minutes

We will resume in 2 minutes.





Utah Knights of Columbus
Organizational (Kick-Off) Meeting

1 Minute!

We will resume in 1 minute.





Utah Knights of Columbus
Organizational (Kick-Off) Meeting

The Meeting Will Continue:

Saturday, July 16, 2022

~ Recess Over ~

We will resume now!





Chuck Davlin, PSD (Idaho)

Assistant Regional Growth Director –
 West

Council Officer Responsibilities



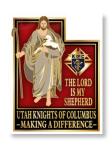


Break / Go To Breakout Room

- District Deputies go to Room 12
 - Programs
- Financial Secretaries to Room 8
 - Administrative
- Grand Knights and other members stay here (Meyer Hall).
 - Membership

Presentation Teams to their first room.





10:30 AM - Breakout Session #1

- District Deputies: Programs
- Financial Secretaries: Administrative
 - Grand Knights: Membership



<u>Quick Break – Presentation Teams Swap</u>

- District Deputies Room 12
 - Membership
- Financial Secretaries Room 8
 - Programs
- Grand Knights and other members stay here in Meyer Hall.
 - Administrative

Presentation Teams to their second room.





11:10 AM - Breakout Session #2

- District Deputies: Membership
- Financial Secretaries: Programs
 - Grand Knights: Administrative



Quick Break - Presentation Teams Swap

- District Deputies Room 12
 - Administrative
- Financial Secretaries Room 8
 - Membership
- Grand Knights and other members stay here in Meyer Hall.
 - Programs

Presentation Teams to their third room.





11:50 AM - Breakout Session #3

- District Deputies: Administrative
- Financial Secretaries: Membership
 - Grand Knights: Programs



Utah Knights of Columbus Organizational Meeting

The Meeting Will Continue:

Saturday, July 16, 2022

Five Minutes From Now

We will resume in 5 minutes.





Utah Knights of Columbus
Organizational (Kick-Off) Meeting

5 Minutes

We will resume in 5 minutes.





Utah Knights of Columbus
Organizational (Kick-Off) Meeting

4 Minutes

We will resume in 4 minutes.





Utah Knights of Columbus
Organizational (Kick-Off) Meeting

3 Minutes

We will resume in 3 minutes.





Utah Knights of Columbus
Organizational (Kick-Off) Meeting

2 Minutes

We will resume in 2 minutes.





Utah Knights of Columbus
Organizational (Kick-Off) Meeting

1 Minute!

We will resume in 1 minute.





Utah Knights of Columbus Organizational (Kick-Off) Meeting

The Meeting Will Continue:

12:35 PM

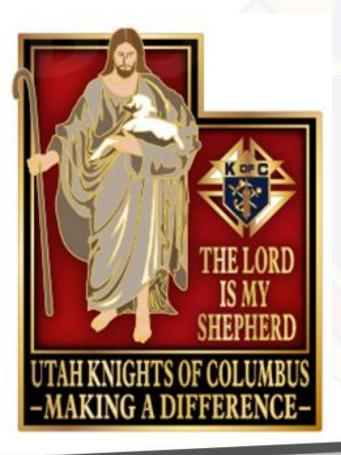
Saturday, July 16, 2022

~ Recess Over ~

Everyone back in Meyer Hall.







12:35 PM - Q&A

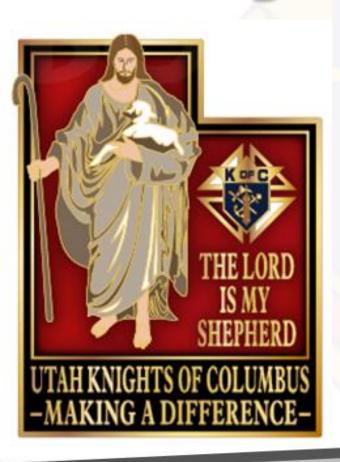
Who has questions?

What else do you want to know?

Did we forget anything?







12:35 PM – Closing Remarks

- Chuck Davlin, Assistant Regional Growth Director – West
- Bill Kelly, State Deputy
- Closing Prayer
 - & Grace Before Meals





Prayer for the Canonization of Blessed Michael McGivney

God, our Father, protector of the poor and defender of the widow and orphan, you called your priest, Blessed Michael McGivney, to be an apostle of Christian family life and to lead the young to the generous service of their neighbor. Through the example of his life and virtue, may we follow your Son, Jesus Christ, more closely, fulfilling his commandment of charity and building up his Body which is the Church. Let the inspiration of your servant prompt us to greater confidence in your love so that we may continue his work of caring for the needy and the outcast. We humbly ask that you glorify Blessed Michael McGivney on earth according to the design of your holy will. Through his intercession, grant the favor I now present (here make your request). Through Christ our Lord.

Amen.





Lunch Break

Utah Knights of Columbus Organizational Meeting

~ Lunch Break ~

Next Up:

1:30 PM Exemplification of Charity, Unity and Fraternity





Meeting Adjourned!

Mass is at 5:00 PM in the church. After Mass, dinner for those who made reservations with the State Warden.



Next Meetings?

The Midyear Meeting

Saturday, January 21, 2023 Location: TBA.

State Convention

May 5-6-7, 2023 (Ogden)
Hosted by District #2 (DD Paul Tinker)
Councils 602, 5502, 12264





Thank you

