

State Deputy
Organizational Meeting
2022-23

"Leading the Way to Success!!!"

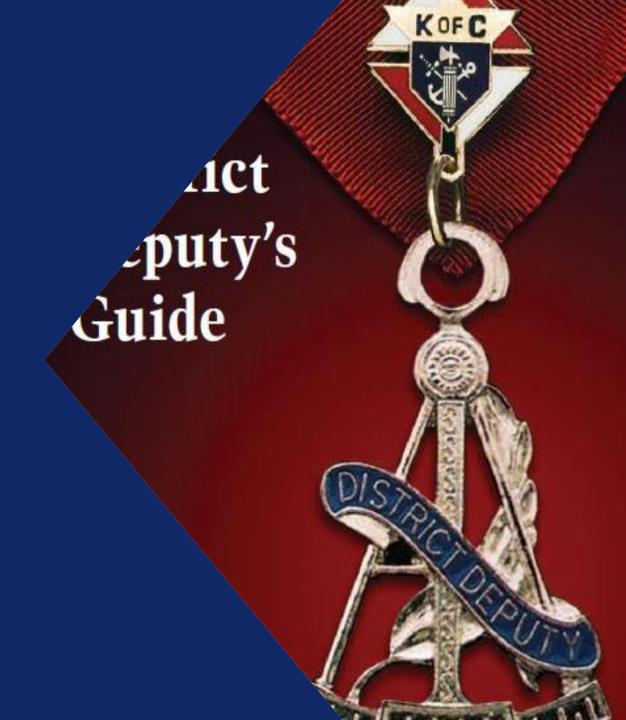
July 15, 2022 Utah Knights of Columbus



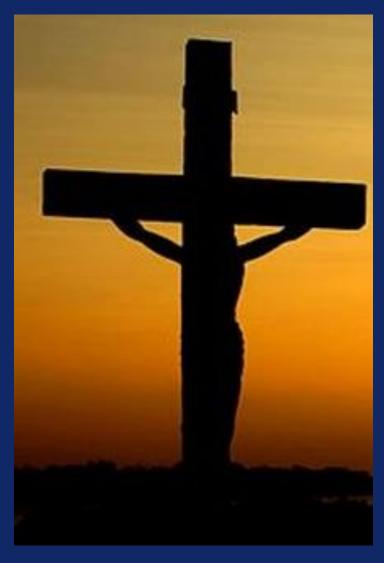


Agenda

- Opening Thoughts
- The Role of the ARGTD
- DDs as Leaders Duties and Responsibilities
- Performance Expectations
- Accountability
- Ceremonials
- Administrative Duties



Opening Thoughts



You are Knights of Columbus Leaders. Know that you are Critical to the growth and well being of the Order and your Councils.

- Be Present and Inspire.
- Be a Resource and Inform.
- Be a Mentor and Inquire.
- Drive Activity in your Parish.
- Make clear your Vision & Mission.
- Remember and share the "Why."



District Deputies As Leaders – Duties & Responsibilities

- Supervise the Councils within his District.
- Oversee the Combined Ceremonials in his District.
- Assigns duties to Trustees of council when deemed advisable.
- Inspects the books.
- Promotes Growth and Activity in his District and Community.
- Files Annual Report on status of Councils in District.
- Participates in State Convention.
- Conducts District Meetings. (encouraged to hold 2x year)
- Accountable for creating a Fraternal "Network" in the District.
- Should always be "Inviting" others to step into the breach.
- Performs all other duties as the Laws of the Order prescribe.





Performance Expectations



Performance Expectations



- Attend Council Meetings. (Officer, Council, Special)
- Work to create a culture of sustainable growth and servant leadership development.
- Encourage Councils to put their Faith In Action.
- Grow the District in membership and Charitable Works.
- Work closely with Priests and Field Agents in the District and Community.
- Grow Star Councils!



Accountability



Accountability and Resources

The Star Tracker Report

| Council Report | District | Council City | Membership as of 7/1 | Member Quota (McGivaey Award) | Membership Gain | Membership Loss | Membership Net | New Member % | Fraterna Benefit Nights | Program Personn el Report Dec 8/1 | Annual Survey of Fraternal Activity Due 1/31 | Columbia n Award Dec 6/30 | *** | Safe | Praesidium's Armatus© | | Officers Chosen Report Dec 7/1 | Semi Annual Council Audit- Councils Current on Reporting Due 8/15 | District Deputy Semiannu al Report Dec 12/31 |
|-------------------|----------|--------------------|----------------------|--|-----------------|-----------------|----------------|--------------------|------------------------------------|---|--|------------------------------------|--------------------------|------------------------------|--------------------------------|-----------------------------|---|---|--|
| 1/3/2022 | | | | | | | | | enerous-errosus | | | Star Cou | ncil Requi | rements | | | | - | |
| 20044 | | | | | | r | r | | 13 | * 365 | * 1728 | #SP7 | Grand Knight (501) | Program Director (511) | Community Director (514) | Family Director (519) | ≢185 | # 1295-1 | # 944-1 |
| 13841 | 26 | Eley | 59 | 3 | 0 | 0 | 0 | 0.0% | 0 | ., | | | Yes | No Record | No Record | No Fleoord | × | | 0 |
| 17036 7243 | 26 | San Tan Valley | 77 | 4 | 5 | 0 | 5 | 125.0% | 0 | 8 | | | Yes | Yes | No Record | Yes | X | X | 0 |
| 7904 | 27 | Apacho Jet | 97 | 5 | 2 | 0 | 2 | 40.0% | 0 | X | | | Yes | Yes | Yes | Yes | X | X | 1 |
| 12246 | 27 27 | Mera | 299 | 14 | 12 | 0 | 12 | 85.7% | 1 | × | | | Yes | Yes | Yes | Yes | × | × | 1 |
| 13779 | 27 | Chandler | 179 | 9 | 12 | 0 | 12 | 133.3% | 1 | | × | | Yes | Yes | Yes | Yes | | X | 1 |
| 4339 | 28 | Gilbort | 214 | 10 | 14 | 0 | 14 | 140.0% | 1 | × | ^ | | Yes Yes | Yes Yes | Yes Yes | Yes Yes | × | × | 1 0 |
| 4737 | 28 | Phoenix | 70 | 7 | 3 | 0 | 3 | 100.0% 42.9% | 1 | Ŷ | | | Yes | Yes | Yes | Yes | - 2 | | 0 |
| 7562 | 28 | Avandale | 136 75 | 4 | 0 | 0 | 0 | 0.0% | 0 | ^ | 8: | | nes No | No Record | No Record | No Record | - | x | 0 |
| 11912 | 28 | Phaenix Phaenix | 42 | 3 | 0 | 0 | 0 | 0.0% | 0 | | | | No Record | No Record | No Record | No Record | | Α. | 0 |
| 14804 | 28 | Phoenix Carhion | 73 | 4 | 0 | 0 | 0 | 0.0% | 2 | × | | | Yes | Yes | Yes | Yes | × | | 0 |
| 6858 | 29 | Tueron | 91 | 4 | ŏ | ō | 0 | 0.0% | 0 | | | | No | No | No | No Record | × | | 0 |
| 8854 | 29 | Tucron | 91 | 4 | 2 | 0 | 2 | 50.0% | 0 | × | × | | Yes | Yes | No Record | No Record | × | × | 0 |
| 9380 | 29 | Tueran | 66 | 3 | 0 | 0 | 0 | 0.0% | 0 | | | | Yes | No Record | No Record | No Record | × | × | ő |
| 14139 | 29 | Tucron | 73 | 4 | 2 | 1 | 1 | 25.0% | ō | × | | | Yes | Yes | Yes | No Record | × | × | Ö |
| 15376 | 29 | Tucron | 92 | 4 | 2 | 0 | 2 | 50.0% | 0 | | | | Yes | No Record | No Record | No Flecord | × | | 0 |
| 9312 | 30 | Scottrdale | 64 | 3 | ō | ō | ō | 0.0% | Ö | × | | | No | Yes | No | No Record | × | Ű. | 1 |
| 11007 | 30 | Scottrdale | 64 | 3 | ō | 0 | 0 | 0.0% | 0 | | | | Yes | No Record | No Record | No Record | × | | 0 |
| 11536 | 30 | Mera | 285 | 14 | 2 | Ō | 2 | 14.3% | 1 | × | | | Yes | Yes | No Record | No Record | × | | 1 |
| 13497 | 30 | Phoenix | 47 | 3 | 0 | 0 | 0 | 0.0% | 1 | × | | | Yes | Yes | No Record | Yes | × | × | 1 |
| 5133 | 31 | Tueron | 133 | 6 | 3 | 0 | 3 | 50.0% | 2 | × | | | Yes | Yes | No Record | No Record | × | × | 0 |
| 6848 | 31 | Tucron | 75 | 3 | . 1 | 0 | 1 | 33.3% | 0 | | | | No | No Record | No Record | No Record | × | × | 0 |
| 8813 | 31 | Tueron | 102 | - 5 | 5 | 0 | 5 | 100.0% | 2 | × | | | Yes | Yes | Yes | No | × | × | 0 |
| 12737 | 31 | Tueron | 28 | 3 | 0 | 0 | 0 | 0.0% | 0 | | | | No Record | No Record | No Record | No Record | | | 0 |
| 16061 | 31 | Tucron | 34 | 3 | 0 | 0 | 0 | 0.0% | 0 | | | | Yes | No Record | No Record | No Fleoord | × | | 0 |
| 1189 | 32 | Phaenix | 42 | 3 | 0 | 0 | 0 | 0.0% | 0 | | | | No Record | No Record | No Record | No Fecoso | 1 | 20 | 0 |
| 7306 | 32 | Phaenix | 81 | 4 | . 1 | 0 | . 1 | 25.0% | 0 | × | | | Yes | No | No Record | No Record | × | | 0 |
| 9287 | 32 | Phaenix | 40 | 3 | 2 | 1 | 1 | 33.3% | 0 | | | | Yes | No Record | No Record | No Flecord | × | × | 0 |
| 13278 | 32 | Phaenix | 152 | 8 | 3 | 0 | 3 | 37.5% | 1 | × | | | Yes | No Record | Yes | Yes | × | × | 0 |
| 1784 | 33 | Nagaler | 55 | 3 | 0 | 0 | 0 | 0.0% | 0 | | | | No Record | No Record | No Record | No Fecord | | | 0 |
| 6842 | 33 | Green Valley | 171 | 8 | 2 | . 1 | . 1 | 12.5% | 0 | × | | | Yes | Yes | Yes | No Record | × | × | 0 |
| 14583 | 33 | Ria Rica | 105 | 5 | 2 | 2 | 0 | 0.0% | 0 | × | | | Yes | Yes | No Record | No Record | × | | 0 |
| 15164 | 33 | Hagaler | 105 | 5 | 0 | 0 | 0 | 0.0% | 0 | | | | No | No Record | No Record | No Fledord | × | | 0 |
| 16856 | 33 | Tubac | 49 | 3 | - 1 | 0 | 1 | 33.3% | 0 | X | | | No | Yes | No | No Fecord | × | | 0 |
| 17005 3824 | 33 | Nagalor | 35 | 3 | 2 | 0 | 2 | 66.7% | 0 | | | | Yes | No Record | No Record | No Record | × | | 0 |
| 55063-09 | 34 | Phaenix | 21 | 3 | 0 | 0 | 0 | 0.0% | 0 | | | | No Record | No Record | No Flecord | No Record | | | 0 |
| 13568 15497 | 34 | Phoenix | 42 | 3 | 0 | 0 | 0 | 0.0% | 0 | × | | | No | No Hecord | No Record | | × | | 0 |
| 15431 | 34 | Phaenix | 62 | 3 | 0 | 0 | 0 | 0.0% | 0 | | | | No Record | No Record | No Hecord | No Fecord | | | 0 |
| Councils | | | State | Total Quata | Intaka | Leur | Hat | Homborskip | Tutal Bonofit Hights | Ferm 365 | Ferm 172# | Ferm SP7 | GK | PD | CD | FD | Ferm 1#5 | Farm 1295-1 | Farm 944-1 |
| TOTAL = | 158 | | **** | 888 | 353 | 35 | 318 | 35.81% | 80 | 92 | 2 | 0 | 95 | 76 | 61 | 61 | 122 | 93 | 18 |
| | | Sup | reme C | OH Goals | 920 | | | | | | | Star Cou | incil Requi | rements | | | | | |



Accountability

- Train yourself and your Team!
- Use ARGTD
 - Webinars
 - Visits
- How-To videos
- kofc.org/training



THE DELTA CHURCH DRIVE SYSTEM

This webinar occurs several times. Please register for the date and time that works best for you.

Register now

Attendees will be guided through a much warmer, friendlier, and easier way to host a Church Recruitment Drive.

After registering, you will receive a confirmation email containing information about joining the webinar.

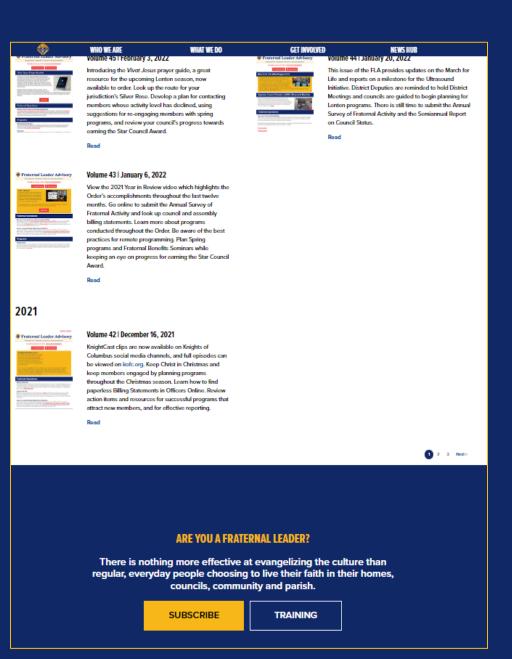
View System Requirements





Accountability and Resources

- Sent 1st & 3rd Thursday each Month
- State, District, Council Leaders
- Subscribe Online in "FOR MEMBERS" at kofc.org





Accountability and Resources

- Access begins July 1.
- Continuously review council status.
- Be familiar with the Officer's Desk Reference.
- Council level access:
 - Grand Knight
 - Financial Secretary
 - Deputy Grand Knight
 - Treasurer
 - Membership Director











- District Deputy leads the Installation of Officers Ceremonial for each Council in his District.
 - Grand Knight will coordinate and schedule with DD
 - Preferable to have a Priest assist with Installation
 - Consider combined installations to build Fraternity
- Best to have all Installation of Officer Ceremonials completed by 9/15.
- Oversees and guides the Exemplifications of Charity, Unity, and Fraternity Ceremonial (CUF) scheduled in his District.
- Strongly encouraged to build a District Team who performs a Live CUF monthly and can support Council Teams.





WHO WE ARE

WHAT WE DO

NEWS HUB

To order supplies for ceremonials, please visit kofc.org/supplies







GET INVOLVED



EXEMPLIFICATION

ONLINE EXEMPLIFICATION

PROTOCOL

INSTALLATION OF OFFICERS

INSTALLATION OF COUNCIL OFFICERS #770

The Installation of Council Officers should be completed by the District Deputy as soon as practical and as close as possible to the start of the new fraternal year. The virtual installation script can be used when in-person events are not allowed or practical.

IN-PERSON INSTALLATION

VIRTUAL INSTALLATION

INSTALLATION OF ASSEMBLY OFFICERS #1355

This ceremony shall be under the direction of the District Master or whoever he designates. The Installation of Assembly Officers should be completed as soon as practical after the first day of July in the new fraternal year. The virtual installation script can be used when in-person events are not allowed or practical.

IN-PERSON INSTALLATION

VIRTUAL INSTALLATION

INSTALLATION OF STATE COUNCIL OFFICERS AND DDS #946

The Installation of State Council Officers and District Deputies Ceremonial should always be held after Mass in conjunction with the Annual Organizational Meeting of District Deputies. The virtual installation script can be used when in-person events are not allowed or practical.

IN-PERSON INSTALLATION

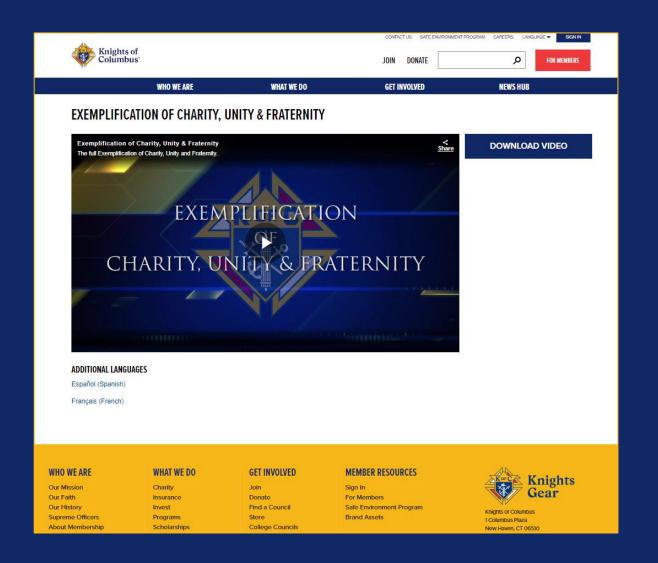
VIRTUAL INSTALLATION

- Exemplification
- Online Exemplification
- Protocol
- Installation of Officers



Exemplification of Charity, Unity and Fraternity







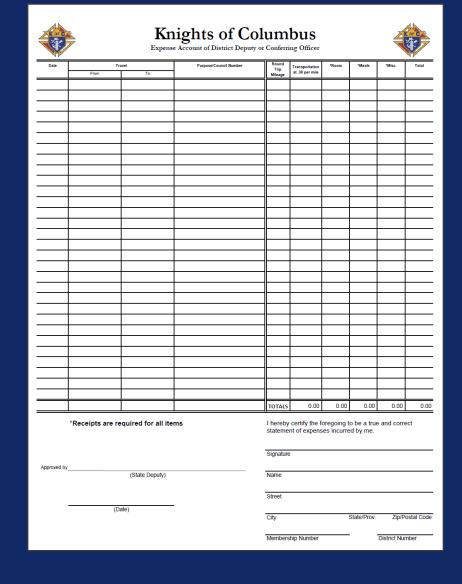


- Complete the NEW 944 Form-Report of Council Status.
- Form completed online annually. (Due 9/15)
- New District Deputies should get assistance from predecessor when filling out the 944 Form

| INSURANCE | | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|--|
| 17. Is a Field Agent assigned to this council? * | | | | | | | | | | |
| ○ YES ○ NO | | | | | | | | | | |
| Does the Field Agent attend council meetings? * | | | | | | | | | | |
| ○ YES ○ NO | | | | | | | | | | |
| Does the Field Agent participate in council activities? * | | | | | | | | | | |
| ○ YES ○ NO | | | | | | | | | | |
| 18. How many <u>Fraternal Benefits Seminars</u> will the council host/attend this fraternal year? * | | | | | | | | | | |
| □ None □ One □ Two or more | | | | | | | | | | |
| COUNCIL OUTLOOK | | | | | | | | | | |
| 19. Do you expect this council to earn the Star Council Award? * | | | | | | | | | | |
| ○ YES ○ NO | | | | | | | | | | |
| 20. Will this council be impacted by parish consolidation within the next two years? * | | | | | | | | | | |
| ○ YES ○ NO | | | | | | | | | | |
| BOTTOM LINE | | | | | | | | | | |
| This council is sustainable and healthy | | | | | | | | | | |
| O This council is sustainable, but needs work (please explain work needed) | | | | | | | | | | |
| This council is suspended and should be reactivated | | | | | | | | | | |
| This council is suspended or non-functioning and should be merged or dissolved | | | | | | | | | | |
| (Optional) DD Comments and Recommendations: | | | | | | | | | | |
| | | | | | | | | | | |
| Submit Submit | | | | | | | | | | |
| 0% | | | | | | | | | | |



- Complete the District Deputy Expense Report as needed.
- Form Instructions are easy and on the back of the form.
- Form can be completed online at <u>kofc.org</u>





- The Form 450 Degree Exemplification Report Form
- Discontinued
- Effective July 1, 2022





- NEW Fraternal Benefits Seminar Forms and Council requirements for credit
- Council Form
- General Agent Form



Fraternal Benefit Seminar General Agent Monthly Report

The below councils satisfied the criteria for one fraternal benefit seminar in the month of ____

COUNCIL NUMBERS

GENERAL AGENT SIGNATURE:

General agents must forward this form to CouncilGrowth@kofc.org for each month seminars are conducted. Final submissions for the fraternal year must be received by the Supreme Council no later than June 30.



- NEW and simpler Disability Exemption Form
- GK & FS Attest
- No Doctor or Member Signature
- No Annual Re-Certification

Application for Per Capita Disability Exemption

CERTIFICATION OF COUNCIL

| _,, is a |
|---|
| of Columbus. |
| Grand Knight |
| |
| fc.org. |
| be waived until the financial I be rescinded. Membership strued as active membership honorary or honorary life |
| |
| |
| |
| |
| |



- Roundtable Form (#2629)
- Eliminated redundant Form #2630

Report of Round Table Coordinator 20 to 20

Due By: JUN. 30

Please see the reverse of this form for instructions on how to complete this form.

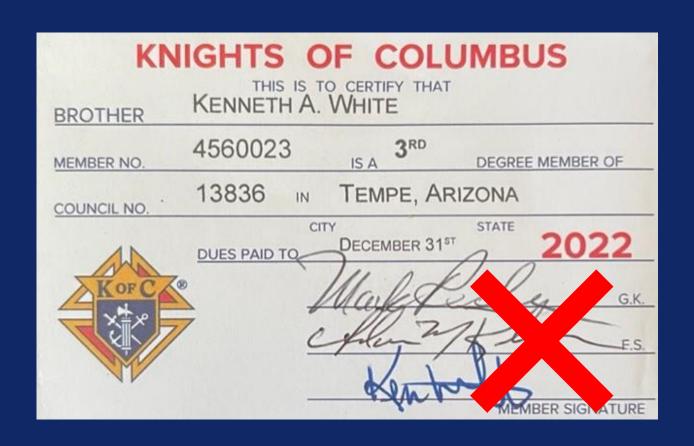
The activities of every Parish Round Table sponsored by your council should be included in your council's Annual Survey of Fraternal Activity (#1728).

| Is your Council a Parish Council Base/Main Parish: | cil? ☐ Yes ☐ No | Parent Council No.: | 2-6 | - 29 |
|--|------------------------|-----------------------|------------------------------------|------------|
| Language: | ☐ S ☐ Other | Specify Language if 0 | Other: | |
| 1) ROUND TABLE COORDINATOR: | MEMBERSHIP NUMBER | LAST NAME | FIRST NAME | INITIAL |
| ULL PARISH NAME: | | | PARISH CITY: | |
| IUMBER OF COUNCIL MEMBERS AT THIS PAR | ISH: NUMBER OF FAMILIE | S AT PARISH: LANGU | AGE: DE DF DS DOTHER AND SPECIFY: | |
| 2) ROUND TABLE COORDINATOR: | MEMBERSHIP NUMBER | LAST NAME | FIRST NAME | INITIAL |
| ULL PARISH NAME: | | | PARISH CITY: | |
| NUMBER OF COUNCIL MEMBERS AT THIS PAR | ISH: NUMBER OF FAMILIE | S AT PARISH: LANGU | IAGE: DE DF DS DOTHER AND SPECIFY: | |
| B) ROUND TABLE COORDINATOR: | MEMBERSHIP NUMBER | LAST NAME | FIRST NAME | INITIAL |
| ULL PARISH NAME: | | | PARISH CITY: | |
| IUMBER OF COUNCIL MEMBERS AT THIS PAR | ISH: NUMBER OF FAMILIE | S AT PARISH: LANGU | AGE: GE F S OTHER AND SPECIFY: | |
| 4) ROUND TABLE COORDINATOR: | MEMBERSHIP NUMBER | LAST NAME | FIRST NAME | INITIAL |
| ULL PARISH NAME: | | | PARISH CITY: | |
| IUMBER OF COUNCIL MEMBERS AT THIS PAR | ISH: NUMBER OF FAMILIE | S AT PARISH: LANGU | AGE: DE DF DS DOTHER AND SPECIFY: | |
| 5) ROUND TABLE COORDINATOR: | MEMBERSHIP NUMBER | LAST NAME | FIRST NAME | INITIAL |
| ULL PARISH NAME: | | | PARISH CITY: | -1-1-1-1-1 |
| NUMBER OF COUNCIL MEMBERS AT THIS PAR | ISH: NUMBER OF FAMILIE | S AT PARISH: LANGU | AGE: DE DF DS DOTHER AND SPECIFY: | |
| 5) ROUND TABLE COORDINATOR: | MEMBERSHIP NUMBER | LAST NAME | FIRST NAME | INITIAL |
| | | | PARISH CITY: | |
| ULL PARISH NAME: | | | | |





- NEW Membership Cards (Coming Soon)
- Removing ALL signatures
- Still requires Council Seal!!







Thank You Brother Knights.

Chuck Davlin - Assistant Regional Growth Director (ARGD)
Knights of Columbus Supreme Office-Fraternal Mission
Western Territory Field Team
Chuck.Davlin@kofc.org
203-500-1302