



# District Deputy Checklist for Success Program

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UTAH KNIGHTS OF COLUMBUS





# Agenda

- What is the DD Checklist
- How to use it
- What is the Planner and Monthly updates
- How to use them
- Recap
- Questions and Answers





# What is the DD Checklist

- The Checklist is a brief list of District Deputy and Council annual requirements. It does not include all items from the Fraternal Planner which is your source document. The Fraternal Planner gives you the ability to track and project future requirements to brief at Council meetings.





# How is it used

- The checklist is used along with your annual planner to keep Councils on track to become Star Councils!
- Supreme wants DD's to attend council meetings every 90 days. However when I was a DD I attended monthly to build a relationship and connection to councils.





# What is the DD Checklist

- <https://utahknights.org/training/#State20220425>
- **Original XLS file**
- [20220425-KofC-UT-Training-District-Deputy-Checklist-for-Success.xlsx](#)
- **PDF File (updated)**
- [20220426-KofC-UT-Training-District-Deputy-Checklist-for-Success.pdf](#)
- **MS Word Document (editable)**
- [20220426-KofC-UT-Training-District-Deputy-Checklist-for-Success.docx](#)





# How is it used

- The DD's job is to brief Councils on requirements, forms, new item's from Supreme, State and to guide them to a successful year and to achieve "Star Council." They should look to you as the subject matter expert for the Knights. If you do not know, use your support group the State Council.





# Fraternal Planner

- This comes out in July and is available in hard copy and electronic version.
- All GK, FS, and DD's receive a hard copy to use for the year.
- Monthly reminders sent to Councils help keep them on track.





# How is Planner used

- **Fraternal Planner (2021-2022)**

- [Fraternal-Leader-Success-Planner-2021-2022-5033-v07-21.pdf](#)

- On the Supreme Council website (might be newer)

- [fraternal-leader-success-planner5033.pdf](#)

- **District Deputy Monthly Report (Sample)**

- **April 2022, DD #6 Mike Middlemiss**

- [20220425-KofC-UT-Training-Sample-DD6-April-2022-Monthly-Report.pdf](#)







# Recap

- Checklist for quick reference
- Planner for detailed information and contact data.
- Monthly reminders to help GK focus their attention on critical items.





# QUESTIONS?

Visit [www.UtahKnights.org/training](http://www.UtahKnights.org/training)  
for links to related resources.





# Next Webinar

May 23, 2022

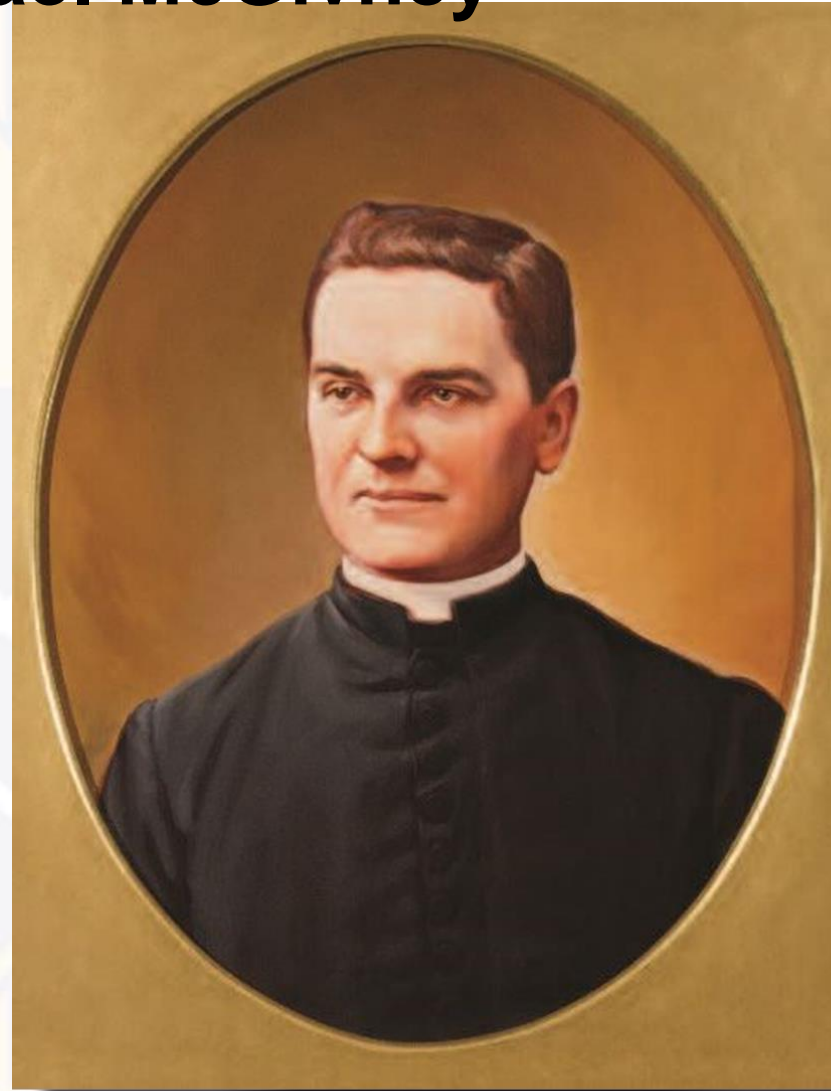
Financial Secretaries 101  
Training





# Prayer for the Canonization of Blessed Michael McGivney

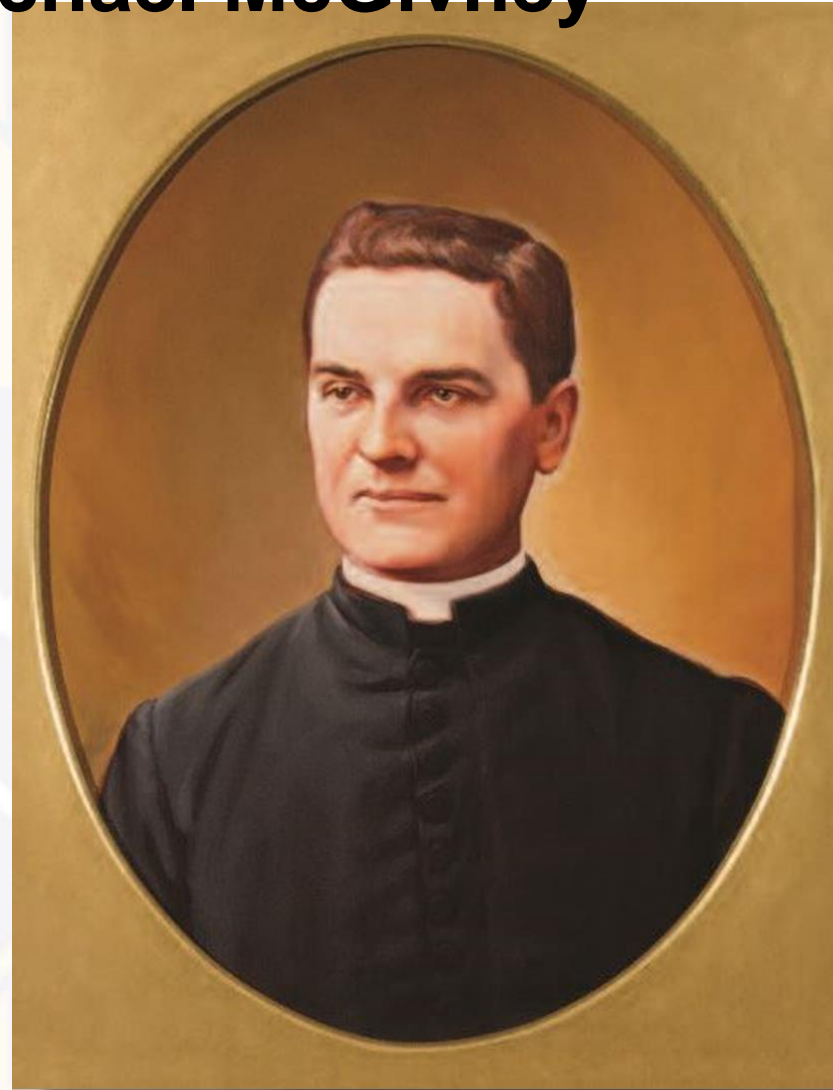
**GOD, OUR FATHER, PROTECTOR OF THE POOR AND DEFENDER OF THE WIDOW AND ORPHAN, YOU CALLED YOUR PRIEST, BLESSED MICHAEL MCGIVNEY, TO BE AN APOSTLE OF CHRISTIAN FAMILY LIFE AND TO LEAD THE YOUNG TO THE GENEROUS SERVICE OF THEIR NEIGHBOR. THROUGH THE EXAMPLE OF HIS LIFE AND VIRTUE MAY WE FOLLOW YOUR SON, JESUS CHRIST, MORE CLOSELY, FULFILLING HIS COMMANDMENT OF CHARITY AND BUILDING UP HIS BODY WHICH IS THE CHURCH.**





# Prayer for the Canonization of Blessed Michael McGivney

LET THE INSPIRATION OF YOUR SERVANT PROMPT US TO GREATER CONFIDENCE IN YOUR LOVE SO THAT WE MAY CONTINUE HIS WORK OF CARING FOR THE NEEDY AND THE OUTCAST. WE HUMBLY ASK THAT YOU GLORIFY BLESSED MICHAEL MCGIVNEY ON EARTH ACCORDING TO THE DESIGN OF YOUR HOLY WILL. THROUGH HIS INTERCESSION, GRANT THE FAVOR I NOW PRESENT (HERE MAKE YOUR REQUEST). THROUGH CHRIST OUR LORD. AMEN.

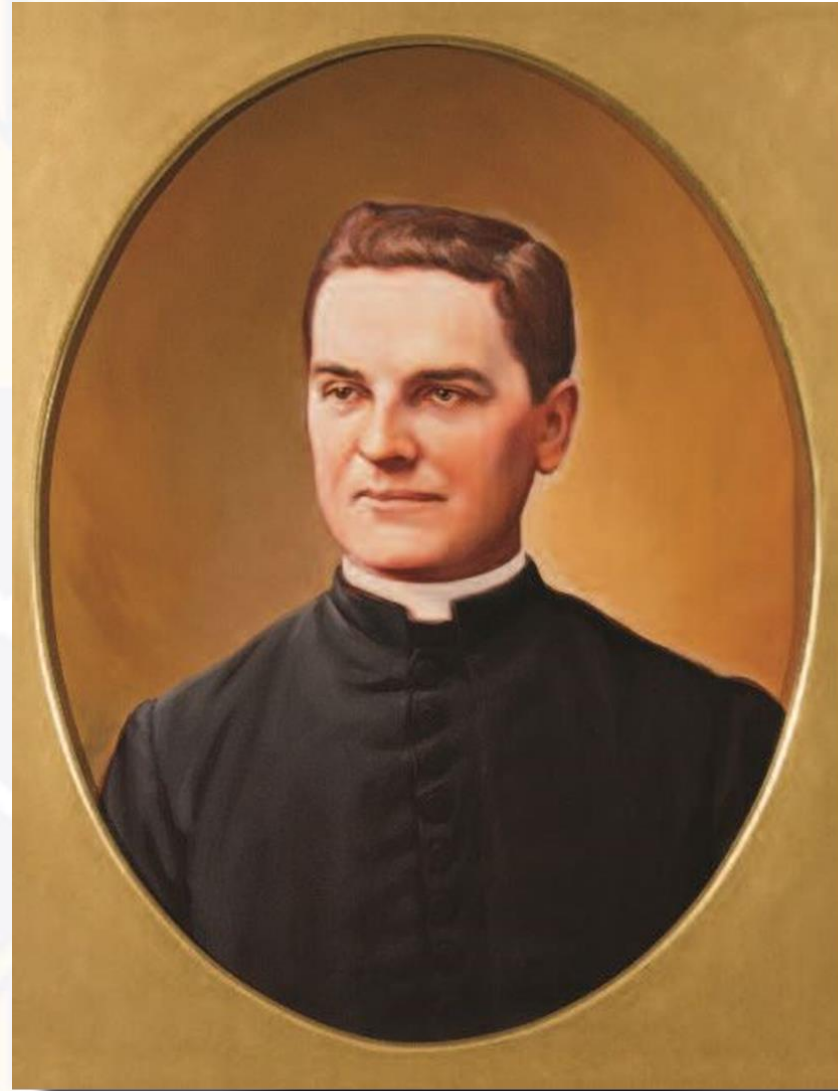




**FATHER MCGIVNEY,  
PRAY FOR US.**

**VIVAT JESUS!**

**[WWW.KOFC.ORG/BEATIFICATION](http://WWW.KOFC.ORG/BEATIFICATION)**



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