

SPECIAL RULES OF ORDER FOR 2021 STATE COUNCIL VIRTUAL MEETING

1. Authority. In accordance with the authority of the Supreme Board of Directors under Section 9 of the Constitution of the Knights of Columbus, and in light of the current coronavirus pandemic emergency, these rules and any procedural directions issued by the Supreme Knight or his designees regarding State Council Meetings in 2021 (“Meetings”) supersede any conflicting provisions in the bylaws or other rules of a State Council.
2. Meetings May Be Conducted In Person, Virtually, or Hybrid. The 2021 State Council annual Meetings shall, at the option of the State Deputy, either be conducted wholly in person, wholly virtually using the technology procedures provided in those directions, or conducted as a hybrid Meeting with some delegates present in person and others participating virtually using the technology procedures provided in those directions. **This set of Special Rules of Order applies to any State Council annual Meeting conducted wholly virtually.** If special circumstances warrant, the State Deputy may seek permission from the Supreme Secretary for a variance from a portion of these rules.
3. Deadline for Designation of Delegates Who Will Actually Participate in Meeting. Each local council must provide to the State Secretary the names, membership numbers and email addresses for the members who will actually represent the council at the Meeting as delegates. The email address provided for a delegate must be the email address the delegate will use to register for the Meeting, and will constitute a portion of his credentials as a delegate. This information will be provided to the State Secretary no later than seven days prior to the scheduled date of the Meeting, through the means designated by the State Secretary. When necessary, changes to this information may be made up to the point in time that is 48 hours prior to the scheduled start of the Meeting. At that point, the State Secretary and the Credentials Committee will finalize the list of delegates. No further changes may be made after that point, even if this results in a council only having one Delegate, or not being represented at the Meeting.
4. Delegate Participation in the Meeting. Delegates will be sent an email with a link to: (1) the GoToWebinar Meeting platform and (2) the ElectionBuddy registration and voting platform. Each delegate is responsible for his audio, video, or Internet connections. No action taken at the Meeting shall be invalidated on the grounds that the loss of, or poor quality of, a delegate’s individual connection prevented or limited his participation in the Meeting. If a delegate’s connection is causing undue interference with the Meeting, a designee of the State Deputy may terminate the connection.
5. Quorum. The continued presence of a quorum shall be determined by the list of delegates that registered on the ElectionBuddy platform. The presence of a majority of those on the official roll of participating delegates submitted by the Credentials Committee at the Meeting will constitute a quorum.
6. Recognition to Speak. To seek recognition to speak, a delegate with the right to do so shall press the Raise a Hand icon on the GoToWebinar platform. If the delegate has the

right to address the Meeting, the presiding chairman at the time will recognize him and allow him to address the Meeting, at which time the delegate must unmute.

7. Method of Voting. All voting shall be conducted through secret electronic balloting on the ElectionBuddy platform as instructed by the State Deputy unless, due to technological problems, another voting method is directed by the State Deputy.
8. Nominations. Nominations submitted by a delegate to the State Secretary before the Meeting by the deadline determined by the State Council in accordance with the State Council bylaws will be considered as seconded nominations made from the floor. The State Deputy shall announce such nominations before asking if there are further nominations from the floor. Nominations presented from the floor will be restricted to the straightforward format of *“My name is Joe Delegate, from Council 9940, and I nominate Jim Knight for the position of State Warden.”*
9. Elections. If there are more than two nominations for a one-position office and no candidate receives a majority of the votes on the first ballot, the candidate with the fewest votes will be dropped for the subsequent ballot until one candidate receives more than half of the votes cast and is elected. For a multi-position office, such as Delegates and Alternates to the Supreme Convention, those receiving the highest number of votes shall be declared elected in order of the number of votes received and to the number of places to be filled, and a subsequent vote shall be conducted only if necessitated by a tie. The result of each election shall be announced by the State Secretary or other official designated by the State Deputy without including the numbers of votes cast for the candidates.
10. Presentation of Minutes of Last Meeting, Reports of Officers and Committees, Resolutions, etc. The State Deputy may cause the minutes of the 2020 Meeting, reports of state officers, committees and other such matters, to be presented to the delegates in advance of the Meeting through an alternate format such as posting on the State Council website, email, postal service, or another appropriate method. The presentation of these materials in this manner shall satisfy the requirement to present them to the delegates in full during the Meeting.
11. Limitation on Resolutions for Consideration at the 2021 Supreme Council Meeting. It is strongly recommended that State Councils limit the number of resolutions that would be forwarded to the Supreme Secretary for consideration at the Supreme Convention, bearing in mind that certain resolutions may require extended discussion and selecting only those that are absolutely necessary.
12. Participation of the vendor’s representative(s). Representative(s) from GoToWebinar and ElectionBuddy are authorized to attend every State Council Meeting at which such technology will be used in order to assist in technical matters, if required.