

# District Biennial Meeting

Knights of Columbus- Patriotic Degree  
John H. Reddin Province  
Utah District

## AGENDA

**Saturday**

**March 31, 2018**

**0730 AM - 12:00 PM**

**St. Francis Xavier  
Parish**

**4501 West 5215 South  
Kearns, Utah**

- Continental Breakfast
- Call to Order
- Prayer
- Pledge of Allegiance
- Appointment of Pilot, Inside Sentinel, Outer Sentinel and Secretary of the Meeting
- Certification of the Traveling Card
- Appointment of Committee on Credentials
- Appointment of Committee on Resolutions
- Report of Committee on Credentials
- Reading of Minutes
- Communications
- Utah District Master Report
- Chief Marshal and District Marshals Reports
- Faithful Navigators Reports
- Report of Committee on Resolutions
- Unfinished Business
- New Business
- Selection of Three Recommendations for the District Master Position
- Election of Master's Audit Committee
- Closing Prayer
- Light Luncheon



*Knights of Columbus*  
Fourth Degree  
John H. Reddin Province  
V.J. Simonelli  
District Master - Utah



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February 3, 2018

Worthy Sir Knights,

It is time again for the Biennial District Meeting for Utah. I have scheduled our meeting for Saturday, March 31<sup>st</sup>, 2018 and it is being hosted by Fr. Dominquez Assembly #1144. It will be held at St. Francis Xavier Parish, 4501 West 5215 South, Kearns, Utah 84118.

All Patriotic Degree Members are welcome to attend. Each Assembly is entitled to at least two voting delegates. The delegates will be composed of the Faithful Navigator of each Assembly and one delegate for every 100 members or fraction thereof in the Assembly. Delegates are to be selected at the February Assembly Meeting. Assemblies have the right to elect alternates for the Faithful Navigator or other delegates to which they are entitled. Assemblies will cover the expenses of their delegates to the Biennial Meeting. I expect each Faithful Navigator and District Marshal to attend. I need to know names of delegates and number of non-delegates attending by February 28<sup>th</sup>. Please e-mail the District Master at [vjs198@yahoo.com](mailto:vjs198@yahoo.com).

A continental breakfast will be provided. Registration will begin at 0730 am with the meeting to begin at 0800 am. We should complete the day's business by 12 noon. A light luncheon will be provided.

I am sending a copy of this letter to the Faithful Navigators, Faithful Comptrollers, State Officers, including District Marshals and District Deputies, to attend our meeting for an opportunity to see what our Patriotic Knights have accomplished, are doing, and will be doing in the future.

During the meeting, each Assembly will report on their activities for the past two years. This will include a list of all Honor Guard activities, special projects, yearly events, and Exemplifications hosted. This could also include a summary of your Assembly Fraternal Survey listing all the activities and events that your Sir Knights were participants. Each Assembly should also have their submission presented for the Civic Award, Patriotic Award, and Star Assembly Award. The Assembly Reports will be typed, read to the participants and given to the Master for inclusion in the official report.

**Civic Award**

The Civic Award is a tribute to the spirit of patriotism and national pride exemplified by the assembly's program of activities.

In order to qualify, the assembly must conduct and report at least four varied patriotic programs held within the fraternal year.

The application for the Civic Award (#2321) must be received by the Utah District Master no later than May 30<sup>th</sup>, 2018.

**To Be A Patriot Award**

Established in 1985, the "To Be A Patriot" Award annually recognizes the three best patriotic programs conducted by Fourth Degree Assemblies each fraternal year.

The assembly must submit a report on their single best patriotic activity on form #TBP-2 and send it directly to the Utah District Master by May 30<sup>th</sup>, 2018. Entries are judged at the district, provincial and supreme levels.

**Star Assembly Award**

The Star Assembly Award was first awarded in 2016 for the 2015-2016 fraternal year.

Assemblies that excel in membership recruitment, sponsoring patriotic programs in their communities, report to the Supreme Council office and keep their members and others informed or assembly activities are eligible to earn the Star Assembly Award.

The main reason for the Biennial Meeting is the nomination of three candidates for the office of District Master. We will discuss the specific requirements at the Meeting, but the following is a list of considerations that each Assembly should consider in making nominations. Assembly delegates can nominate Sir Knights even if the nominee is not in attendance. The Delegates assembled will select the three nominees to be submitted to the Utah District Master for his evaluation and recommendations. The Utah District will then submit the recommendations to the Vice Supreme. The Vice Supreme Master will make his evaluation and recommendations to the Supreme Master. The Supreme Master will then make his endorsement and then the new Utah District Master will be appointed by the Supreme Master.

It has been a pleasure to serve you as District Master for the past two years. I look forward to seeing you all at our Biennial Meeting on March 31<sup>st</sup>, 2018.

Yours in Christ,  
*V.J. Simonelli*  
District Master – Utah

Vivat Jesus and God Bless America!



**DELEGATE INFORMATION FORM**

(Completed and submitted no later than **WEDNESDAY, FEBRUARY 28, 2018**)

Forms may be submitted via E-Mail utilizing this form or be submitted by mail-(please print)

**ASSEMBLY NAME & NUMBER** \_\_\_\_\_

**DELEGATES:**

**FAITHFUL NAVIGATOR** \_\_\_\_\_

**MEMBERSHIP NUMBER** \_\_\_\_\_

**DELEGATE NUMBER 2** \_\_\_\_\_

(51 – 150)

**MEMBERSHIP NUMBER** \_\_\_\_\_

**DELEGATE NUMBER 3** \_\_\_\_\_

(151 – 250)

**MEMBERSHIP NUMBER** \_\_\_\_\_

**DELEGATE NUMBER 4** \_\_\_\_\_

(251 – 350)

**MEMBERSHIP NUMBER** \_\_\_\_\_

**ALTERNATE DELEGATE** \_\_\_\_\_

**MEMBERSHIP NUMBER** \_\_\_\_\_

**ALTERNATE DELEGATE** \_\_\_\_\_

**MEMBERSHIP NUMBER** \_\_\_\_\_

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**MEMBERSHIP NUMBER** \_\_\_\_\_

**ALTERNATE DELEGATE** \_\_\_\_\_

**MEMBERSHIP NUMBER** \_\_\_\_\_

**SIGNED BY:** \_\_\_\_\_

**NAME**

**POSITION**

**DATE**

**PLEASE RETURN TO 4<sup>TH</sup> DEGREE UTAH MASTER OF THE FOURTH DEGREE, V.J. SIMONELLI,  
4152 RED ORCHARD WAY, WEST JORDAN, UT 84084 OR VIA E-MAIL VJS198@YAHOO.COM**